Zoom Overview for Faculty

Introduction

Zoom is a powerful video conferencing tool that facilitates virtual meetings, webinars, and online classes, making it an essential platform for faculty at App State. This overview provides essential information on Zoom’s key features and benefits to help you get started.

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Key Features

- **Meeting Scheduling and Hosting:** Easily schedule and host virtual meetings with up to 300 participants. Advanced features include recurring meetings, waiting rooms, and breakout rooms.
- **Webinars:** Host webinars and course sessions with enhanced engagement tools like Q&A, polling, and attendee management.
- **Screen Sharing:** Share your entire screen or specific applications to facilitate lectures, presentations, and collaborative work.
- **Recording:** Record meetings and webinars for future reference, sharing with students, or archiving purposes.
- **Chat and Reactions:** Use in-meeting chat for real-time communication and reactions to engage participants.
- **Security Features:** Protect your meetings with password protection, waiting rooms, and participant management tools.

Benefits

- **Accessibility:** Supports a wide range of devices, including desktops, laptops, tablets, and smartphones, ensuring everyone can join meetings from anywhere.
- **User-Friendly Interface:** Intuitive design makes it easy for both hosts and participants to navigate and use essential features.
- **Collaboration Tools:** Integrated whiteboards, annotations, and file sharing enhance collaborative efforts during virtual meetings.
- **Reliability:** High-quality video and audio, even with large groups, ensure a smooth and productive meeting experience.
- **Mobile Friendly:** Students can join from nearly any device.

By leveraging these features and understanding the basics, you can effectively conduct virtual classes, meetings, and webinars, enhancing both teaching and learning experiences.

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