Overview

Google Docs allows users to create, edit, and collaborate on text documents in real-time. Craft professional reports, letters, and proposals with ease. Leverage powerful features like grammar suggestions, document sharing with access controls, and seamless integration with other Google Workspace applications.

Access

On the web, access Google Docs by navigating to docs.google.com. (Note: If you are logged into a personal Google account in the same browser, you may be redirected to the inbox for that account. To add a second account to your browser session, view the Google help document outlining How to Sign in to Multiple Accounts at Once.

Help

For tailored assistance regarding Google Docs, contact the Help Desk at 828-262-6266. For general assistance, view Google's Docs Support Page.

Resources

Visit LinkedIn Learning for videos and guides on how to use Google Workspace products including their Google Docs Essential Training.

Related Articles

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