Announcements (or News) Forum

The Announcements (or News Forum) is a forum that is automatically created within each course. The default settings force every enrolled person to be subscribed to the News forum. As with any forum, emails can be sent to subscribed members. Even if students do not receive the email of posts made here, the messages are archived in the News forum and can be viewed by all class participants.

Step-by-step guide

Create a post

- Click the News forum link on the main course page.
- Click the Add a new topic button.
- Enter a Subject and a Message.
- The content of your post will be emailed to all course participants approximately 30 minutes after you click the Post to forum button. If you check the Send forum post notifications with no editing-time delay box, it will be sent in approximately 5 minutes.

It is important to note that only teachers may make posts in this particular forum; students cannot reply to posts made here or start original threads. Teachers should consider this forum as a “one-way megaphone” to push announcements to all enrolled students. This forum was re-named in the latest version of AsULearn, so if you import or restore an older course, you’ll see “News Forum.” If you use a newly-created course, you’ll see “Announcements” -- but they are exactly the same thing.