

# Adding an Appstate Official Calendar to MountaineerCalendar

## Step-by-step guide

1. First, login to your MountaineerCalendar through a web browser.
2. Click one of the links below to subscribe to the Calendar. When prompted in MountaineerCalendar, click "Yes, Add this Calendar."

[Appstate Academic Calendar](#)

[Appstate Human Resources Calendar](#)

[Appstate Athletic Calendar](#)

3. You have now subscribed to the newly added Appstate Calendars! These calendars will show up in your MountaineerCalendar under "Other Calendars". You can customize the calendar color and have the option to show or hide the new calendar as needed.

## Alternative Directions:

1. Login to your MountaineerCalendar through a web browser.
2. On the left side, find the "Other calendars" section.
3. Click in the box where it says "Add a Coworker's calendar" and type "Appstate". This will provide a list of all the available campus calendars including the Academic, Human Resources, and Athletics Calendar.
4. Select the calendar you want to add.
5. You will now see the calendar show up in your list of calendars under "Other Calendars". You can customize the calendar color and have the option to show or hide the new calendar as needed.

## Related Articles

- [Adding an Appstate Official Calendar to MountaineerCalendar](#)
- [Requesting a Calendar Resource in MountaineerCalendar](#)

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