

What Commodity Code do I use?

Problem

I don't know what commodity code to use.

Solution

You can enter a commodity code from the shopping cart or the non-catalog item popup screen

1. Select the **Magnifying Glass Icon** in the commodity code box

Commodity Code

 Required field

2. From the popup window, enter a keyword of the product or service in the **Contains..** box and click **filter**

Commodity Code Search

Starts with... Contains... Filter Clear All Filters

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Code	Description	
0	Spot Buy Products	+
10000000	Live Plant and Animal Material and Accessories and Supplies	+
10100000	Live animals	+
10101500	Lab Research Animals	+
10101501	Cats	+

3. Select the appropriate description from the search results by clicking the **Plus Icon** (select)

Commodity Code Search

Starts with... chair Filter Clear All Filters

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Code	Description	
39112308	Spot chairs	+
42142204	Hydrotherapy bath chairs	+
42151701	Dental examination chairs or related parts or accessories	+
42152505	Dental examination chair headrest covers	+
42161604	Hemodialysis chairs	+
42182804	Patient chair scales	+
42182807	Wheelchair platform scales	+

4. You can also browse commonly used commodity codes [here](#).

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