

# Quiz: Aiken Format

## Import Quiz Questions to AsULearn Using the Aiken Format

The Aiken format lets you create multiple-choice or true-false questions using a simple, human-readable format that you can save as a plain text file and import into AsULearn.

Simply put, this works great...but **formatting is everything!** Here is a video walkthrough with a step-by-step guide following.

## Step-by-step guide

### Write Questions in the Aiken Format

1. Write your questions in a text editor such as Notepad (Windows) or Text Edit (Mac OS X), and format as follows.
  - The question must be all on one line. There can be multiple sentences, but no hard returns.
  - Each answer must start with a single uppercase letter, followed by a period "." OR a right parenthesis ")", then a space.
  - The answer line must immediately follow, starting with "ANSWER: " (with a space after the colon) and then give the letter for the correct answer.
  - Note: The word "ANSWER" and the answer letters (A,B,C etc.) must be capitalized as shown, otherwise the import will fail.
2. Use Save As and save your questions as a .txt (plain text) file in **UTF-8** format (encoding).

**Examples:** Follow the example formatting below exactly, including all cases, spacing, capitalization, and line breaks.

The lead actress in the film, '*Blind Side*' portraying the mother is played by the following person.

A. Jennifer Aniston  
B. Sandra Bullock  
C. Dustin Hoffman  
D. Lady Gaga  
ANSWER: B

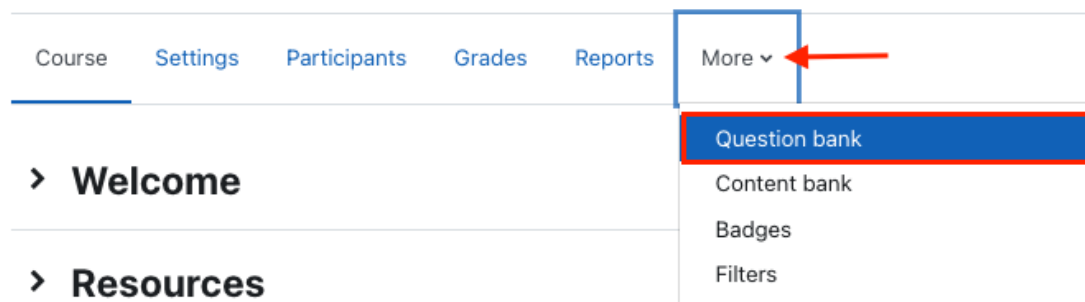
The author of, "To Kill a Mockingbird" is Harper Lee.

A. True  
B. False  
ANSWER: A

### Importing to AsULearn Question Bank

1. Log into the AsULearn course where you would like to add questions.
2. To access the course Question bank: In the course menu along the top, click **More** and select **Question bank**. As shown in the video, it might be a good idea to **create a category** in the Question bank to hold the imported questions.

## AsULearn Sample Course



Then use the pull-down menu at the top left to select **Import**. **Note:** To create a new category first, click the **Categories** item (shown below), create your new category and then return to do the import process.



On the **Import questions from file** page, choose the appropriate settings:

## Import questions from file ?

[Collapse all](#)

### ▼ File format

- ! ☒ Aiken format ? →
- ☐ Blackboard ?
- ☐ Embedded answers (Cloze) ?
- ☐ GIFT format ?
- ☐ Missing word format ?
- ☐ Moodle XML format ?

### ▼ General

Import category ?

Composers ↕ ←

☐ Get category from file ☐ Get context from file

Match grades ?

Error if grade not listed ↕

Stop on error ?

Yes ↕

### ▼ Import questions from file

Import !

Choose a file...

Maximum size for new files: 800 MB

composers.txt ←

Import

- Under File format heading, select **Aiken Format**.
- Under the General heading, for Import Category, select the category in your question bank where you would like the imported questions to appear (or use Default for course).
- Under Import questions from file heading, **drag and drop** your .txt file onto the the Import box, or alternately, click **Choose a file....** to browse for the .txt file on your computer.

- Click **Import**. If your file is formatted as the provided example above, you will see a page with the message "importing (# of) question(s) from file," with a list of the questions.
- Click **Continue**. Your Question bank will open. You can now further edit the imported questions or include them on a quiz.

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