ASP Invoice Automation

Summary

The ASP Invoice Automation System is a tool Appalachian Senior Programs uses to enter and electronically submit vendor invoice information to the Controller's Office. The Controller's Office analyzes the data, balances it to information on a separate confirmation communication from ASP, and processes the invoices electronically rather than by manual entry. There is also an invoice feed from Food Services and the Bookstore, as well as invoices from the Physical Plant. Business Systems provides troubleshooting.

Who can use this service?

Access is defined by role.

How do I request this service?

Email fast@appstate.edu

Who do I contact for problems or issues?

appleap.appstate.edu/businesssystemshomepage.html

Internal Data (Requires Login)

Status: Active

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