

# Central Warehouse Request Form

## Website

[aim.appstate.edu/whsrequest](http://aim.appstate.edu/whsrequest)

## Summary

The Central Warehouse Request Form is a user-friendly web application designed to facilitate the process of requesting supplies from the Central Warehouse, as well as providing the ability to view past orders.

## Who can use this service?

Central Warehouse, Purchasing, Physical Plant, Staff. Users must be setup in the AIM System

## How do I request this service?

If you are not setup in AIM you must fill out an AIM System Access Form which can be found on the [Physical Plant](#) website.

## Who do I contact for problems or issues?

If you have any questions, comments, or experience any issues, please call Amy Huffman at 828-262-3190 extension 179.

*Internal Data (Requires Login)*

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