

# Workshop Scheduler Catalog Entry

## Website

[workshops.appstate.edu](https://workshops.appstate.edu)

## Summary

Many departments on campus use Workshop Scheduler to post their workshop, advertise, and create registration links. The new and improved user-friendly Workshop Scheduler offers a variety of new features to aid facilitators in managing the logistical aspects of their workshops, including

- Tracking and monitoring registration
- Record attendance and, or grading (completion)
- Sending out reminder emails
- Sending out Zoom links
- Ability to display workshop offerings from previous years
- Add multiple sessions to one registration link
- Create & personalize templates for registration confirmations, reminders, and more
- Invitation-only registration
- Questionnaires (in progress)

## Who can use this service?

Fac/Staff

## How do I request this service?

Sign up for a [workshop online](#).

## Who do I contact for problems or issues?

Call the Help Desk at 828-262-6266, Monday through Friday, 8 a.m. to 5 p.m., or enter a support request at [support.appstate.edu](https://support.appstate.edu).

*Internal Data (Requires Login)*

Status: Active

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