

How to attach a document to your self-appraisal.

Cue Points

Step 1: Chair Self-Appraisal. This segment will show department Chairs how to attach their previously established performance goals to their self-appraisal.

Step 2: Dean Appraisal. (1m 45s mark) This segment will show Deans how to view the Chair Self-Appraisal and the upload goals document.

Step 3: Chair Acknowledgement of Appraisal Meeting. (3m 30s mark) This segment will show Chairs the final acknowledgement process.

Show Me