Contracts

Contract Process

Contract Need	Contract Request	Approvals	Contract Creation	OGC Review	Signatures	Payment to Vendor
A need for a contract is identified	An employee enters a Contract Request into TCM	Route for university review and approvals	Contract manager reviews and creates contract	If needed, General Counsel reviews contract	Contract sent to DocuSign for electronic signatures	Pay Vendor via Direct Payment

Related Articles

- Contract Request Status Meaning
- Contract Status Meaning
- How to Submit a Contract Request
- Link a Contract to a Requisition
- Quirks of TCM

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