

Gradebook: Visibility in AsULearn for students

By default, the gradebook is unavailable to students in AsULearn in order to allow faculty time to set it up properly. For faculty to make the AsULearn gradebook visible to students, they should follow the steps listed below.

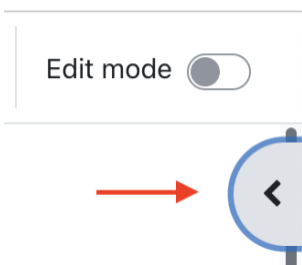
Info

There are two ways faculty can make the gradebook available to students in AsULearn.

- **Option 1:** Update the **Quickset block** setting
- **Option 2:** Use the **Settings** item in the Course Menu along the top of your course.

Option 1: Quickset block

1. On the course home page, look for the Quickset block in the right hand column. You may need to toggle the Blocks Drawer open if it is closed:



2. Within the block, toggle the **Students see gradebook** to Yes and click **Update Settings**.

Appearance

Force language

Do not force

Number of announcements

3

Show gradebook to students

No

✓ Yes

Option 2: Site Settings Page

If you do not see a Quickset block, you can also make Gradebook visibility changes within the course's **Settings** page. **Note:** You can also add the Quickset block - see [Blocks: Adding & Removing](#).

1. From the course home page, click the **Settings** link in the Course Menu along the top.

MUS1005-101_AURAL SKILLS I (SPRING 2023)

Course **Settings** Participants Grades Reports More ▾

2. Scroll down to the section labeled **Appearance** and click the label to expand it.
3. Toggle the **Show gradebook to students** to **Yes**.

▼ Appearance

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3

Show gradebook to
students



No

✓ Yes



4. Click **Save and display** at the bottom of the screen.

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