

Remotely Connect to a Campus Computer from Windows OS into Windows OS



You must be connected with [AnyConnect](#) to make this connection

Configure a Windows campus computer to accept incoming connections:

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- Right click the Admin By Request icon in the Systems Tray and select **Tools > System properties**.
 - Enter "Remote desktop" in the user account control pop up box.
- Navigate to the **Remote** tab
- Select the **Allow remote connections to this computer** check box, then select the **Select users...** button
- Click **add**, then enter the username of the individual who needs to connect to the computer, then select **check names**
- Click **OK**
 - Make sure the username displays in the remote desktop users box
- Click **OK**
- Click **Apply**, then **OK**
- Retrieve the computer's IP address
 - Click the **Start** button
 - Type **CMD** and press **Enter**
 - In the command prompt that appears, type **ipconfig**
 - Look for the **IPv4 Address** entry and write down the IP address

To connect to a campus computer from off-campus

Make sure that you are connected [AnyConnect](#) VPN.

- Open the **Start Menu** by clicking the **Start** button
- In the search box, type **MSTSC** and press **Enter** to open **Microsoft Remote Desktop Connection**
- Click the **Show Options** dropdown button
- In the **Computer** field, type the IP address of the computer to which you wish to connect
- In the **User name** field, type **appdl<your username>** where the text in brackets is replaced with your AppState username *Note: Do not enter @appstate.edu and do not include the brackets.*
- If you wish to save a shortcut to this connection, click **Save As...** and select the location and file name under which you would like to save the connection
- Click **Connect** to connect to the remote computer

Options

- [Remotely Connect to a Campus Computer from macOS into macOS](#)
- [Remotely Connect to a Campus Computer from macOS into Windows OS](#)
- [Remotely Connect to a Campus Computer from Windows OS into macOS](#)
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